

7:00pm –
8:30pm

All participants' Fireside chat 7:00pm in Copper
WELCOME, Introductions, Registration, Olympic Athlete Speaker, Drinks
Excellent opportunity to meet attendees, mingle, get motivated



7:30am	We are jogging – would love anyone to join us!		
	Gold	Platinum	Copper
9:00am – 10:30am	<u>FINANCE</u> Olympic Moments within your districts and at Take Two	<u>HR/TECH</u> Olympic Moments Highlights and insights	<u>PAYROLL</u> Olympic Moments New options & features
10:45am – 12:00pm	<u>FINANCE</u> Procurement Topics Employee Reimbursement	<u>HR/PAYROLL/TECH</u> Absences and Leaves Topics (Workflow, special cases, responsibilities Employee, School, HR, Payroll)	
Noon	LUNCH in Copper		
1:00pm – 2:15pm	<u>FINANCE</u> Accounts Payable and Payment Topics	<u>HUMAN RESOURCES/TECH</u> JobConnect – handling applicants, recruiting at job fairs, the interview process, posting enhancements	<u>PAYROLL</u> Tips & Tricks
2:30pm – 4:00pm	<u>FINANCE</u> Monthend and Yearend Reports, GL and Accounts and dates Handling Prov Yearend versus Schl Yearend	<u>HUMAN RESOURCES</u> People Analytics and Reporting – Getting the staffing information you need	<u>PAYROLL/TECH</u> Employee & Admin Connect Useful Tool for Payroll
Evening Event	District Show-down: This semi-mandatory super fun team building event starts 6pm!		

7:30am	We are jogging in the morning – consider joining us!		
	Gold	Platinum	Copper
9:00am – 10:30am	<p style="text-align: center;"><u>FINANCE/TECH</u></p> <p>Core/CorePlus – tips & tricks: Understanding the menus, the interface how to's, and application tricks is a game changer</p>	<p style="text-align: center;"><u>HUMAN RESOURCES</u></p> <p>Core/CorePlus – tips & tricks: Understanding the menus, the interface how to's, and application tricks is a game changer</p>	<p style="text-align: center;"><u>PAYROLL</u></p> <p>Payroll Processor Minimize time/Maximize Accuracy</p> <p style="text-align: center;"><u>MANAGEMENT – Take Two Suite</u> CIMS management topics</p>
10:45am – 12:00pm	Getting up close and personal with Olympic athlete Dillan Glennie .. An event you do not want to miss!		
Noon	LUNCH in Copper		
1:00pm – 2:15pm	<p style="text-align: center;"><u>FINANCE</u></p> <p>SchoolBooks Collecting money from Public, Students, Parents, Programming</p>	<p style="text-align: center;"><u>HR /PAYROLL/TECH</u></p> <p>HR and Payroll Workflow & Integration (GRN sheets, dates, locations, required docs, efoldering)</p>	<p style="text-align: center;"><u>MANAGEMENT</u></p> <p>AdminConnect for Management CIMS with Power BI</p>
2:30pm – 3:30pm	<p style="text-align: center;"><u>FINANCE</u></p> <p>Random Topics (A/R, Inventory, Fixed Asset, Bank Rec)</p>	<p style="text-align: center;"><u>HUMAN RESOURCES/TECH</u></p> <p>New Hire – things to consider when hiring and recording new staff; onboarding, future enhancements</p>	<p style="text-align: center;"><u>PAYROLL</u></p> <p>Exceptions: Time Worked/Time Absent</p>
3:30pm – 4:30pm	<p style="text-align: center;"><u>FINANCE/PAYROLL</u></p> <p>Remittance Responsibilities. External Billings. Payroll bundles, Signoffs – Efforts and Efficiencies</p>	<p style="text-align: center;"><u>HUMAN RESOURCES</u></p> <p>Evaluations and Performance Assessments; successfully evaluating your staff</p>	<p style="text-align: center;"><u>TECHNICAL with Bryce and Miles</u></p> <p>Review of the environment. IBMi, Networking, Cloud, Backup, etc. This will be offered to all CIMS customers virtually.</p>
6:00pm	Evening Banquet – Drinks, Dinner, and Events		

	Gold	Platinum	Copper
8:30am – 9:45am	<u>FINANCE/TECH</u> My Priorities, Approvals. AdminConnect.	<u>HUMAN RESOURCES</u> Simplifying Letters & Contracts using AdminConnect; Next Steps	<u>PAYROLL</u> Know/Leverage Your Setup and Definitions
10:00am – 11:00am	<u>FINANCE/TECH/HR</u> Users access. Supervisors and Approvers. Connect Years and access. Providing users with what they need to see (schools, managers, Supt)	<u>HUMAN RESOURCES</u> Random Topics, Round Table, Final Conversations	<u>PAYROLL/FIN</u> My Favorite Payroll Reports !
11:00am	Conference Agenda Completed – Afternoon Opportunities to Meet with Take Two		
11:00am – 3:00pm	Campbell River Scheduled 11am	Personal Sessions available upon request!	