

PROD ITEM	NEW PROV	CUSTOM DESCRIPTION	REQ BY	COMPLETED
EMS	AUT316C	FCCM Send email messages after 1 day instead of 3 Changed email message to use SNDCMNMSG instead of SNDDST	FCCM	2011/09/16 2011/10/20
EMS	AUT320C	Include all workshops (except cancelled) not just ones scheduled from today forward	RIVER	2011/05/12
EMS	AUT331C Y	Nightly program to auto create random EC passwords for employees without one who are active (based on A? or S? PRO.300 lines with a current and/or future active date) Ensure EMPPWD data area exists for all customers	SEVEN	2011/06/07
EMS	BCP.860	BC Create BCPSEA Data Transmission File(s)		
	BC	KELOW If position is 2380 then make FTE 12.5% For B1SSL0 and B1SSLU (columns 39 & 40) convert absences to hours if held in days	KELOW KELOW	2011/05/16 2011/07/21
		DELTA Added COORDI addenda for position override to 11	DELTA	2011/08/24
		DELTA Removed COORDI and COORDA as addenda to override position to 0011	DELTA	2011/10/25
EMS	EIS.122	Folder/Note Category Codes Added index of user folder category restrictions by folder category. This will allow you to see who has access to a folder category Added a new option for folder "Management Folder" This is really an identifier only but it will stop the Employee Folder Y option as management folders cannot be accessed by employees	BSD	2011/09/08 2011/10/04
EMS	EIS.260	General Report Writer Formats Removed WIDTH, LENGTH and LPI fields and replaced with PORTRAIT vs LANDSCAPE specification. Program will save the appropriate width and length for the CPI and orientation combination selected Check no formats defined with 8 LPI Added item 89 direct deposit email/web flag	WINNI	2011/05/24 2011/06/07
EMS	EIS.316	Employee Leave Request Maintenance Added date range selection for indexes 1 & 3 to limit to leave requests in a specific date range (current financial year and leave date) so they show you current year's records only	TMSD	2011/09/15
EMS	EIS.332	Employee Email Address Maintenance Allow maintenance of alternate email address Verify email addresses against CHKEMAIL program	WINNI	2011/10/07 2011/10/07
EMS	EIS.380	H/R Employee Information NCOLL Don't validate alternate assignment as used for text only Added to email address validation to check that address contains a period, i.e. hotmail.com Check email address is "valid" EVALUATIONS: Added F2 to view evaluation attachments	NCOLL BSD	2011/06/22 2011/06/30 2011/08/24 2011/08/31

PROD ITEM		NEW PROV CUSTOM DESCRIPTION	REQ BY	COMPLETED
		JOB POSTINGS: Allow function keys to view attachments on LOOKUP		2011/08/31
		Added to email address validation that email contains only one @ symbol		2011/09/13
		JOB POSTINGS: Indicate HIRED in "preference" column on list if employee has hired for position	MLAKE	2011/09/16
RIVER		Default DirDep flag as blanks		2011/09/19
SEVEN		Default DirDep flag as blanks	SEVEN	2011/09/19
		Validate email and alternate email address fields on F6 screen		2011/09/20
		Disallow : or ; to be used in an email address		2011/09/23
		Added EMPLOYEE FOLDER STATUS field (category = FLRSTS) for indicating the status of the employee's folder. Values are: E - Electronic      A - Archived P - Paper            D - Destroyed	BSD	2011/10/04
		Add FLRSTS category with above values		
		Added HOLD field for letter print; if not e-filing but want the letters to go on hold so you can email them out then choose Y in this field		2011/10/14
		Changed EMAIL notification to use SNDCMNMSG		2011/10/14
		Disallow any non-alphanumeric character as first character after @ in email address, must be A-Z, a-z or 0-9		2011/10/20
		Disallow a comma in the email address		2011/10/20
		JOB POSTINGS: Changed email notification of cancellation/withdrawal to SNDCMNMSG		2011/10/20
EMS	EIS.515	Term Employee Detail/Total Hours Listing		
		Changed edit code on timecard values to show negative sign if negative number else balancing the report is difficult	BSD	2011/09/29
EMS	EIS.530	Select & Print Your Own Report		
		Correction for F2 (additional lines) now report proper rates, hours and accounts	BSD	2011/04/14
		Was asked to default BUILD FILE as Y but the few districts that got the pre-release disliked it as then the date on the report is formatted in M/D/Y instead of May7/11 format. Changed back to N to Oct 4th, 2011		2011/05/02
		If MISSING ENDORSEMENT is selected then consider it missing if not there OR expiration date is 01/01/2001 (missing)		2011/05/05
		Added to items 111 112 113 114 Seniority hours for years 2011 2012 2013 2014	RIVER	2011/07/08
		Added item 121 Alternate Email Address	SEVEN	2011/07/21
EMS	EIS.538	Employee Leave Request Report		
		Allow sort by request#	SEVEN	2011/06/14
		Added selection of days/hours factor instead of assumed GREATER THAN OR EQUAL TO, can now be greater than/equal to OR less than/equal to	RIVER	2011/06/21

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PROD	ITEM	NEW PROV	CUSTOM DESCRIPTION	REQ BY	COMPLETED
EMS	EIS.539		Employee Leave Request Committee Grid Report Added selection for current or old budget Added option to exclude non-budget expense types (excluded amounts) from report so they don't show in employees' totals. TOTAL EXCLUDED will not appear on the report when they are not included Auto build download file of PEIS539D when report is run	SEVEN SEVEN SEVEN	2011/03/24 2011/09/14 2011/09/14
EMS	EIS.540 Y		Employee Leave Request Expense Report New option to produce a report of employee leave request expense information Corrected totals to clear after each expense type is printed for a leave request, was printing a running total so you didn't know which lines true value Added sub-total per employee request with total estimate, actual and excluded amount. Excluded amounts still show in estimate/actual totals Corrected program reference in heading		2011/03/25 2011/10/04 2011/10/05 2011/10/06
EMS	EIS.560		Employee Evaluations Listing Corrected check for image/attachment to be with and without location in name; sent post release Changed EMAIL TO EVALUATORS to email the listing to the appropriate evaluator NOT the letters. Report must be sorted by evaluator and not page broken by location.		2011/04/08 2011/10/21
EMS	EIS.565		Employee Contract Schedule Form Print SEVEN Added SCHEDC for teacher term contracts that are "indefinite"	SEVEN	2011/08/26
EMS	EIS.566		Outstanding Emp Evals by Evaluator List/Email Corrected due date on report Corrected issue with email of evaluators	SEVEN SEVEN	2011/05/02 2011/05/03
EMS	EIS.595		Monthly Calendar View Leave Totals Listing Corrected status of leave selection as program was missing logic for it Added totals by leave type same as PAY.595 has	RIVER RIVER	2011/06/21 2011/06/21
EMS	EIS.738		Employee Leave Request Report Formats Added days/hours selection choice of greater than or equal to OR less than or equal to Update existing formats with GE for proper defaults	RIVER	2011/06/21
EMS	EIS.910		Build P/O Requisitions from Leave Requests Added option to limit to leave type and allow account override for where to charge expenses	SEVEN	2011/10/03
EMS	EIS.995		Employee Roster/FTE Listing PRO.300 Added 5 more record type selections ** only first 10 selections carry over to employee letters If PRO.300 line has a LEAVE TYPE and a STATUS then indicate status on report as XXXX**YYYY where XXXX is the first 4 characters of the leave type and	BSD RIVER	2011/05/06 2011/09/22

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EMS	EME.900	Email CIMS Reports (Output) PDF YYYY is the first 4 characters of the status Changed logic for printing of to date to include 11/11/29 to indicate UFN (until further notice) instead of just printing it as a regular date Prompt for subject and message of email; default standard subject and message Added option to indent 1/4" or not; defaults Y as indent was standard. T4 & T4As have custom indenting that does not use this selection OPAI631 overrides selection and makes option N as previous code had override Validate email addresses so it doesn't crash Added option to email to a distribution list. Great for sending out copies of employee hire letters, etc to the union rep, senior admin, etc	RIVER	2011/10/12 2011/05/20 2011/09/22 2011/09/28 2011/10/14
EMS	IMG.301E	Display Employee Document/Image Log Added option to view access transaction history for a specific image		2011/10/26
EMS	MAN.828	MB Build TRAF TCH Monthly Records		
EMS	PAI.501	WINNI Remove TRAF as a default deduction code Time and Attendance Listing Enhanced to include an additional summarized report by date to help find overtime days for bus drivers, etc.	WINNI	2011/10/07
EMS	PAI.516	Payroll Account History Report by Account Corrected heading to print dates on first page Added options to restrict to specific pay types Corrected problem where last employee wasn't printing on "E" detail/employee report	RIVER TMSD NCOLL	2011/04/21 2011/05/11 2011/07/04
EMS	PAI.580	Print Employee General Letters If an SE? format is used then letter prints certificate#, phone#, email address, seniority date (if not 0) and seniority number (if not 0) at the top of the letter Added option to send email notification to employee IF letter is electronically filed	MLAKE	2011/06/09 2011/06/15
EMS	PAI.600M	Payroll Processing--Actual and Pro Forma Payroll processor now gives warnings for any employee with CPP, EI and/or TAX turned off (at the master and/or assignment level) Changed notification of email completion email to SNDCMMSG	WINNI	2011/04/14 2011/10/20
EMS	PAI.609	Payroll Run# History & Register Image Lookup Added #employees processed, less docks, adjusted gross, less deductions, employer contributions and net amount so all fields from OPAI620 are on the screen	BSD	2011/08/31
EMS	PAI.642 Y	Build RETRO Download File **New option to build Retro Download File		2011/06/06

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EMS	PAI.710		Employee ROE Print Default all districts to 53 weeks of reporting		2011/05/31
EMS	PAI.716		Auto Build ROE Termination Records Change default on STAT PAY to N and STAT PAY (PER PAY)% to 0	BSD	2011/04/14
EMS	PAI.720 Y		Report on Hire Report/File (Service Canada) New report and build file which districts should do monthly and submit to Service Canada		2011/05/31
		PLPSD	Default job codes as requested	PLPSD	2011/10/26
			Added # EMPLOYEES total to bottom of report and corrected TO DATE shown on report heading	PLPSD	2011/10/26
EMS	PAI.804		Payroll Deduction Register Listing Include deduction codes, benefit code and addenda code in download file	SEVEN	2011/10/25
EMS	PAI.805		Payroll ACCUM Listing Include CPP, EI and Income Tax flags on the report for the employee		2011/10/25
EMS	PAI.832 Y	T4 WEB	Only Audit Listing New report to produce an audit listing of employees who indicated they wanted to receive a copy of their T4s on the web only and have not viewed them online		2011/04/14
EMS	PAY.114		Leave Request Types Added old budget \$ field for nearing year end when you still need last year's budget but have to start entering this year's budget. EIS.539 will allow selection of which budget to use if any	SEVEN	2011/03/24
EMS	PAY.325		Maintain WEB EC Bulletin Board Messages Added sub type selection fields Changed line breakdown into one set of 10 lines and one set of 5 lines Added category and category value selections (5) Added deduction (5) and addenda code (5) selections Added 6 job codes Added F11 effective date 0 = current but in July and August may use a forward 09/10/?? or backward date 06/30/?? to keep the message on employee bulletin boards	SEVEN BSD	2011/04/15 2011/05/31 2011/08/17 2011/08/17 2011/08/31 2011/08/31
EMS	PAY.327 Y		Maintain WEB EC Deduction/Benefit Information New option to define and maintain WEB information for deductions/benefits to be available to employees with the specified deduction Added function keys to view the 5 attachments IF attachments are found		2011/10/03 2011/10/24
EMS	PAY.328		Maintain WEB Form Definitions Added selection for employees in a workshop (all registration statuses) Corrected error if form had no PRO.300 selections that no employees would come up in the response list IF all their PRO.300 lines were future dated	SEVEN BSD	2011/07/18 2011/08/16

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		Changed effective date for PRO.300 line selection to be based form effective date range instead of current system date		2011/08/16
		If responses on-file for form then default VIEW RESPONSES as Y	BSD	2011/08/31
EMS	PAY.340TC	Annual Salary Report with Totals (*File) Enhanced to now include F2 lines for annual salary		2011/05/20
EMS	PAY.408	Time and Attendance Maintenance New P(date) to change period end date for the timecard	CAMPB	2011/04/06
		Added ONLY PERIOD END selection for index #1 to limit records shown to those with a specific period end date	PLPSD	2011/10/26
EMS	PAY.502	Employee Address Listing Print area code for phone number on report; report had field but it wasn't filling in	DELTA	2011/04/04
EMS	PAY.510	Employee Profiles RIVER FORMAT A/B: changed wording to INFORMATION instead of IDENTIFICATION	RIVER	2011/09/21
		RIVER FORMAT A/B: Check for missing required documents based on R format and indicate on report	RIVER	2011/09/22
EMS	PAY.525	PAY Mass Email Message to Employees Changed RETURN EMAIL to actual email address not directory entry; reformatted screens to have selection on screen 1 and message fields on 2 Changed to SNDCMNMSG instead of SNDDST Added option to email both regular and alternate email addresses for employee. NOTE: if employee has only one email address (alt or reg) then it will send to them no matter if option is Y or N Enhanced to log all messages sent Validate email address BEFORE sending out, if it doesn't pass indicate error BAD ADDR on report and don't send email		2011/09/09 2011/09/09 2011/09/09 2011/09/09 2011/09/15
EMS	PAY.526 Y	EMAIL Message Log Lookup New option to view the log of email messages sent from CIMS		2011/10/25
EMS	PAY.544	Auto Build Daily STAT using AVG Hours Build hours into F8 line	RIVER	2011/05/12
EMS	PAY.558	Employee WEB Form Permissions Report Added selection of response values; if you limit to responded only then you can limit report to specific responses Show defined form values IF form is selected from window and after validation Updated with new selection criteria of employees in a workshop	DELTA	2011/05/02 2011/05/02 2011/07/18
EMS	PAY.563 Y	Employee Pay/Deduction Profile Re-did report to allow full date range, summary and/or detail. Perfect for final adjustments	WINNI	2011/04/20

PROD ITEM	NEW PROV	CUSTOM DESCRIPTION	REQ BY	COMPLETED
		calculations. Reports both pay and deduction totals.		
EMS	PAY.565	Full Assignment Listing Added a new build file with ALL report information including addenda/benefits/deductions in "normalized" columns	SEVEN	2011/10/18
EMS	PAY.592	Employee Work/Missed Detail Listing Added reason totals to the bottom of the report	PLPSD	2011/03/23
EMS	PAY.594 Y	Vacation Planner Calendar New report for Vacation Calendar Added absence codes selected to heading (first 12)	BSD MLAKE	2011/04/20 2011/06/21
EMS	PAY.598	Absence Code Profile (Total,Avg,Perfect,List) Reformatted prompt for cleaner look Added number of calendar days field. Added % based on average absence days/emp FTE and #calendar days If average or #days are zero then no % will show Added LIMIT DETAIL TO EMPLOYEES ABSENT MORE THAN X DAYS field. Allows you to limit detail portion of report to employees who were absent more than X days Auto build download file of full detail section of absences PPAY598D in EMSTRANS with member of "userid"		2011/10/19 2011/10/19 2011/10/21 2011/10/21
EMS	PAY.818	Mass Build Time Cards from Field Trip Recs Added ALTERNATE JOB CODE field ... if employee does not have an assignment for the primary job code or it is inactive, then check/use alternate job code. RETSO BUS vs BUSCAS	RIVER	2011/04/21
EMS	PAY.821	Employee ROE History Maintenance Allow Last Pay Date to be changed	CAMPB	2011/04/14
EMS	PAY.974	Mass Delete EMS Audit Records by Date Added REPORT ONLY option with Y default, changed cancel default to N since report default is Y		2011/05/12
EMS	PAY.975	Mass Inactivate Stale Employees/Assignments Added selection for a single employee Added options to clear seniority number, T4WEB category and/or clear (delete) all absence banks		2011/08/18 2011/08/18
EMS	PAY814C	BSD Remove reporting on skill changes/deletions	BSD	2011/04/14
EMS	POS.216	Job Posting - Additional Email Lists Validate email addresses entered		2011/10/14
EMS	POS.217	Job Posting - Short List Codes New option to allow Admin Connect users to update interview results		2011/09/09
EMS	POS.220	H/R Job Postings Maintenance Changed AUTO SHORTLIST field to allow selection from short list codes and default the code specified on applications IF not blanks or N. Validate AUTO SHORTLIST codes against table Changed EXCLUDE FROM ADM CONNECT to allow a D	BSD	2011/04/14 2011/05/18

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		value to exclude from admin connect until after deadling date and time have elapsed		
		Allow General Cover Letter and/or Job specific cover letter to be specified	FMCM	2011/07/13
		APPLICANTS: Display applicant's home phone number and email address below applicant name	BSD	2011/08/31
		APPLICANTS: Allow function keys on LOOKUP		2011/08/31
		APPLICANTS: Changed email notification of withdrawal/cancellation to SNDCMNMSG		2011/10/20
		Changed email notifications to schools to SNDCMNMSG		2011/10/20
	PLPSD	PRINT: Setup custom posting print	PLPSD	2011/10/26
		Corrected POST TO WEB option for appropriate Z libraries to go to their webservers		2011/10/26
EMS	POS.320	H/R Workshop Maintenance		
		Added new applicant status of X to indicate emp attended but did not complete workshop		2011/07/21
		Display last workshop ID added; considers switches and uses appropriate last number based on first 4 characters	RIVER	2011/10/06
		Made indexes smarter to limit to appropriate workshop "type", i.e. if in the WPSH option then only WPSH workshops will come up on the workshop		2011/10/06
		Made window smarter to limit workshops shown to ones with the appropriate type IF option is type restricted		2011/10/06
		Changed email notifications to SNDCMNMSG		2011/10/20
		Added WORKSHOP TO COVER COST OF SUB flag to indicate to registrants whether or not the workshop is covering the cost of subs or if the school/department is responsible for the sub costs		2011/10/20
		Validate workshop name doesn't have "bad" characters that won't allow attachment, i.e. no \ in name		2011/10/25
EMS	POS.501	H/R Position Table Report		
		Allow programs and authorities to be included or excluded	WINNI	2011/04/20
EMS	POS.520	H/R Job Posting Screening Worksheet		
		Added EXCLUDE NON SHORTLISTED option to exclude record that have no short list code (all short listed regardless of code). This defaults as Y in AC as they can only view shortlisted so report so only show them shortlisted	WINNI	2011/10/07
EMS	POS.521	H/R Job Postings Report		
		Added deadline date range selection	SEVEN	2011/06/02
		Added sort by application date	BSD	2011/09/20
EMS	POS.522	H/R Job Posting Letters		
		Added EXCLUDE HIRED option; to run "sorry the job has been filled" letters to other applicants for a posting and exclude the person hired for the job	MLAKE	2011/09/16

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EMS	POS.524	H/R Job Postings Statistics Report Added prompt for category code; use it for determining declaration information for report		2011/04/04
EMS	POS.525	H/R Mass Email Message to Emps - Job Postings Enhanced to log all message sent Validate email address BEFORE sending out, if it doesn't pass indicate error BAD ADDR on report and don't send email Added option to exclude hired applicants from email	MLAKE	2011/09/09 2011/09/15 2011/09/16
EMS	POS.541	H/R Workshop Listing Summary & Detail Corrected switch 3 PDCL/SUPP check for valid workshop	RIVER	2011/10/14
EMS	POS.561	Build Certificate/Endorsements from Workshops If endorsement is built (single or auto increment) then put workshop code and title in NOTES so you know what the employee got the "credit" for	SEVEN	2011/03/28
EMS	POS.562	H/R Print Workshop Completion Certificates SEVEN Added certificate of achievement overlay, redid certificate of completion to be similar layout; adjusted custom print to fit overlay	SEVEN	2011/05/20
EMS	POS.565	Mass Add/Copy Applicants to a Workshop Added report only option; defaults as N to build records as existing program automatically built records If selecting based on PRO.300 then also check by course, category and certificate/endorsement if specified too	BSD	2011/10/19 2011/10/19
EMS	POS.567 Y	Mass Chg Workshop Sts Based on WEB Form Resp New option to mass change employee workshop status based on WEB form response for the workshop	BSD	2011/08/18
EMS	POS.998	H/R Position Skill/Program Variance Report Include record on report if neither location and work location don't match the location on the position definition	WINNI	2011/04/14
EMS	PRO.300	H/R Position Information BSD If GET JOB POSTING is used then default status with TERM if end date is not 12/31/29 else default PERM Disallow effective TO date to be before FROM date Change status on scroll to show XX*YY if line has both leave type and status. XX = first 2 chars of leave type and YY = first 2 chars of status If employee has only one or the other then will show first 5 chars of the one code else shows 3rd subject if no statuses	BSD	2011/04/14 2011/08/31 2011/09/23
EMS	PRO.525	H/R Mass Email Message to Employees Added fields to email based on WEB forms Added fields to email any employee with a missing or expired endorsement on a specified certificate code.		2011/05/24 2011/06/03

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		MISSING = expiration date of 01/01/2001		
		EXPIRED = expiration date before today and not 0		
		Changed RETURN EMAIL to actual email address NOT directory entry		2011/09/09
		Changed to SNDCMNMSG instead of SNDDST		2011/09/09
		Added option to email both regular and alternate email addresses for employee. NOTE: if employee has only one email address (alt or reg) then it will send to them no matter if option is Y or N		2011/09/09
		Enhanced to log all messages sent		2011/09/09
		Validate email address BEFORE sending out, if it doesn't pass indicate error BAD ADDR on report and don't send email		2011/09/15
EMS	RES.000	Control Access to Employees (Job/Locn/Posn) Added index of user note/folder category restrictions by category		2011/09/08
EMS	SUB.000	Control Access to Support Staff Maintenance Added RESTRICT TO YEAR option when indexing user records; allows you to view single year's access instead of all years		2011/09/15
EMS	SUB.002	Substitute/Teacher Maintenance Allow 995 (floater) to be used multiple times on a single date for a single location Added time worked selection when transferring records; if left blank assumes time absent	FMCM	2011/09/23
EMS	SUB.501	Copy Support Days WORKED to Time Card Enhanced DUPLICATE LINE message to include the duplicate total so you can quickly see if it is greater than 1 day	WINNI	2011/06/07
EMS	SUB.910	Build A/R Invoices from SUB.001/002 Records BSD Change default rate	BSD	2011/10/12
EMS	SUB.981	Substitute Statistical Summary List & File Added reason code selection	FMCM	2011/10/11
EMS	SUB.982	Replacement Statistical Summary List & File Added reason code selection fields		2011/10/11
EMS	SUB.996	Subs/Teacher Listing (BOARD OFFICE) Added FINAL SUMMARY ONLY option to print the final summary page only		2011/08/18
EMS	SUB.997	Substitute/Teacher Listing (SCHOOLS) If employee is registered for a workshop on the absence date then indicate the workshop and the absence code/reason defined for the workshop for validation	WINNI	2011/10/07
EMS	SUB.998	Support Staff Listing (SCHOOLS) If employee is registered for a workshop on the absence date then indicate the workshop and the absence code/reason defined for the workshop for validation	WINNI	2011/10/07
EMS	SUB.999	Support Staff Listing (BOARD OFFICE) Added FINAL SUMMARY ONLY option to print the final summary page only		2011/08/18