



Year 2010 - Web Enhancements SchoolBooks Connect (January 1 – July 20th)

(July 21 – September 10th)

(September 11th – November 25th)

(Nov 25th – January 11, 2011)



Features Enhanced - SchoolBooks

- Cash receipt view enhanced to show the account description once selected on the lines so user is more aware of the account.
- MonthEnd tab is now enabled. Schools can now do monthend close from the web. Doing a monthend is optional – some districts do it, some don't. Make sure to confirm with your board office as to when/whether you should be using this option. Only one
- Now allows changes to reimbursements even once a cheque has been reconciled
- User can enter either a positive or negative amount in reimbursements
- An electronic copy (.pdf) of the bank statement can now be attached to the CIMS bank statement. As you are completing the bank statement there is a new <attach> so that if you are receiving your statements electronically you can now store them right with your books!
- On Account lookup – status (showed asset, expense, liability) has been removed AND opening balance has been added to enhance user view on main lookup
- Vendor setup now allows for a <position to> Vendor. For those schools who add many vendors this will make it easier to search for vendors and confirm you are not readding them in duplicate!
- On Cheque add – once user selects the Vendor a new box (top right) shows all the vendor information to help confirm you have the right vendor and right information even before you S<AVE>
- On Cheque add – once user selects an account, the account name appears to confirm you have selected what you thought!
- On Receipt add – once user selects an account, the account name appears to confirm you have selected what you thought!
- New search G/L for a certain word or certain amount ... GNL.548

- On cheque add new HST and PST or GST Portion exempt flags added
- July 20th: Enhanced the account lookup box. With adding the opening balance column and shortening text – it was taking accounts to two lines ... now does a better job to keep everything on one line
- July 20th: Reversed the opening balance signs for expense accounts on view so that the balances appear ‘positive’
- September 8: Inactive accounts will now appear in GREEN on the main account view so user is aware that the account is not active. It must be shown on the view as activity may have occurred (even though balances are now 0). Inactive accounts do not appear in the select as you are writing a cheque or receipt.
- September 8: On a new bank reconciliation <Add> the previous month date will default rather than current month. Users should still pay attention to that date as they build the bank statement but at least now it is more likely to be correct by default.
- September 8: ****Important change**** In adding a receipt the user does not have to put a line description. If the header description (Receipt to) is adequate then you do not have to further describe in the lines. This does not mean get lazy. Use the line description to appropriately describe what the money is for in order for the posting to show as much detail as possible. If you are using a Vendor – then the header description is already describing this so no need to describe again in the line.
- November 25: Changed Transaction report default to now automatically suppress lines with all zero amounts. This will make your transaction reports tidier if you have 0 value and inactive accounts.
- November 25: As you add account charges to cheque entry – account description appears to help ensure you have/are selecting the right accounts. Also – header description defaults into the line(s) which you can use or write over.
- November 25: As you add account charges to receipt entry – account description appears to help ensure you have/are selecting the right accounts. Also – header description defaults into the line(s) which you can use or writeover.
- November 25: Ban Rec Report now prints the Bank Reconciliation PLUS outstanding cheques and receipts – no need to request the additional reports! This eliminates problems where board office was expecting the 3 reports every month and schools were only doing the bank rec report.
- November 25: As you add accounts to journal entry – account description appears to help ensure you have/are selecting the right accounts.
- November 25: ****Excellent new tab <Chg Year>** to be able to switch between school financial years without having to log out and then back in again.
- November 25: On cheque view user can now select to filter/sort by date and select which date
- November 25: Added Yearstart feature to carry forward balances (Report Only Y and then N to actually execute)

Corrections:

- There was an issue with on main account lookup to not allow appropriate dates in previous year lookup ... resolved.

- There was an issue if two people were in the same cheque trying to void ... corrected
- System will now resolve amounts whether they are inputted with or without a comma (ie: 1200.00 or 1,200.00)
- September 8: For schools using monthend close, account activity view may have missed a few entries (reporting and balances were fine) .. issue resolved.
- September 8: Corrected beginning and current balances. For all expense types the amounts will appear in reverse (makes more sense to read).
- September 10th: There was a problem in cheque reimbursement screen not picking up the GST/PST/HST flags to the reimbursement lines so total tax values were incorrect... resolved.
- November 25: Some browsers and due to timing issues and <add another> on occasion a bad cheque number would appear .. resolved.
- November 25: Found a file lock problem that may resolve odd occasions where posting appeared in wrong year when flipping between old year/new year.
- November 25: Updated screens to be more firefox/safari friendly
- November 25: Took off option to be able to disable pdf
- January 11, 2011: Bank Rec correction for December 31st issue resolved