



## March 2009 - Student Enhancements - District Items! Version 15.0

We do our best to minimize the enhancements report size thinking that this may encourage more people to read it. Your packages will now contain 3 things:

- a) enhancement notes for schools
- b) enhancement notes for district (this document)
- c) details/technical document of all changes
- d) A CD for you to put in the drive and contact Take Two for installation

### **Regarding Technical Document:**

The highlights notes do not contain every change made to the S/W. At a district level you must review the technical notes and at minimum:

- a) notice any item where your district ID is highlighted along the left side. This means that custom work has been done for you on the item
- b) notice any item where your district ID is highlighted along the right side. This means your district requested the change and that it was implemented at your request. If the left side of the item is blank - then it has been implemented as a standard item (not custom just to your district).

This release contains many user saving time additional features that will not get used unless someone reads the notes and notices the new options and I mention this specifically in this release because we have addressed many time-saving items that users do not necessarily think about.

### **I/T Specific concerns:**

#### **BC Only: Auto Nightly Job – AUT.101**

- Now that the nightly job automatically builds TRAX we want to make sure that during school preparation (July, August, start of September) that the AUT.101 is turned to 'N' so that schools when they are ready to start traxing will go into AUT.101 and turn it back to 'Y' for the year. This is critical. If Trax is turned on too early it will mean a mess – master schedule to ministry definitions have not been checked, kids moving in and out of sections .....

#### **MB Only: University of Manitoba Mark Transmission File – MIN.211 \*\* New**

- New Process from the UofM ... Students apply online to the University. The University collects all this information and then will provide each district with a file of all the students they need information on. District Office loads the file and then prepares a file in return that has all of the necessary course and mark information for the University. This should be done at the district level and means that schools do not have to do anything with regards to updating UofM with information.
- Take Two has tested this process with Uof M and have run through the file import/export with River East Transcona data to ensure that we are in compliance.

#### **MB Only: Level II/III Students Attendance Summary – MIN.990 \*\*New**

- New report as per Ministry to give attendance summary info for all level II/III students. This is a complex report that reviews all student registration lines (in/out/transfers) and all absences to calculate an accurate attendance percentage. This report includes any level II/III student that has attended anytime during the school year. It is a very important report and student services should be made aware of this report so that they do not attempt to do this manually