

TRAX Reporting/Building Alternate Schools

- BC alternate schools can now consider using CIMS to maintain TRAX entries and submit electronically. Providing alternate schools record course/section information in SCH.410 and mark completions with a final mark or school percentage there are new options:
- TRA.201CE that builds trax records for any completed course (has a final) and calculates the year/month based on the completion date. This means that all courses can be defined as YYYY 06 in SCH.320 and schools do not have to maintain separate section numbers per month.
- TRA.100A that builds a transmission file and includes students based on completion date range rather AND the TRAX Y/N flag.

Details: Course Requests (SCH.410)

7/04/07 FY 05 TAKE TWO INC. 15:40:40 QPADEV000B
 CANSMS Course Requests Ref: SCH.410 .11
 THIS YEAR REQUESTS WACHOVIA
 A. J. AFINOGENOV Cls 08 HR Age 00 Min#
 009841312 Hm Ph: 555-3032 OWE FEES 105.00CR Q Balance 1 1 2 2
 Course Sec Ty Grp Pr Lnk Title Cmp Date Add Date Drop Date
 1 AC 101 1 R ASK - - D 90 ACCOUNT11 SA 11/28/06 7/05/05 7/26/06
 2 AF 101 A FNA - - ART FNDS11SF 8/21/06
 3 MCB000 1 P FNA - - S 100 MUSCONBND10L 11/28/06 11/28/06
 4 COW2C4 9 P ASK - - S 100 COOP WE 12A 11/28/06 11/28/06
 5
 6
 7
 8
 9
 10
 11
 12
 13
 14
 15
 F2=Sch F4=Mas F6=GrP F7=Trn F8=MSG F9=Tag F10=PRq F11=Prd F13=Fees
 F14=Txt F15=ORq F16=Mrk F17=Fam F18=Att F19=Dsp F20=Emg F22=DRP F23=Pic Can N
 SCH 0032 TOGGLE BETWEEN PERIODS AND ADD/DROP DATES

Input Final Mark (F16) from Course Request Screen

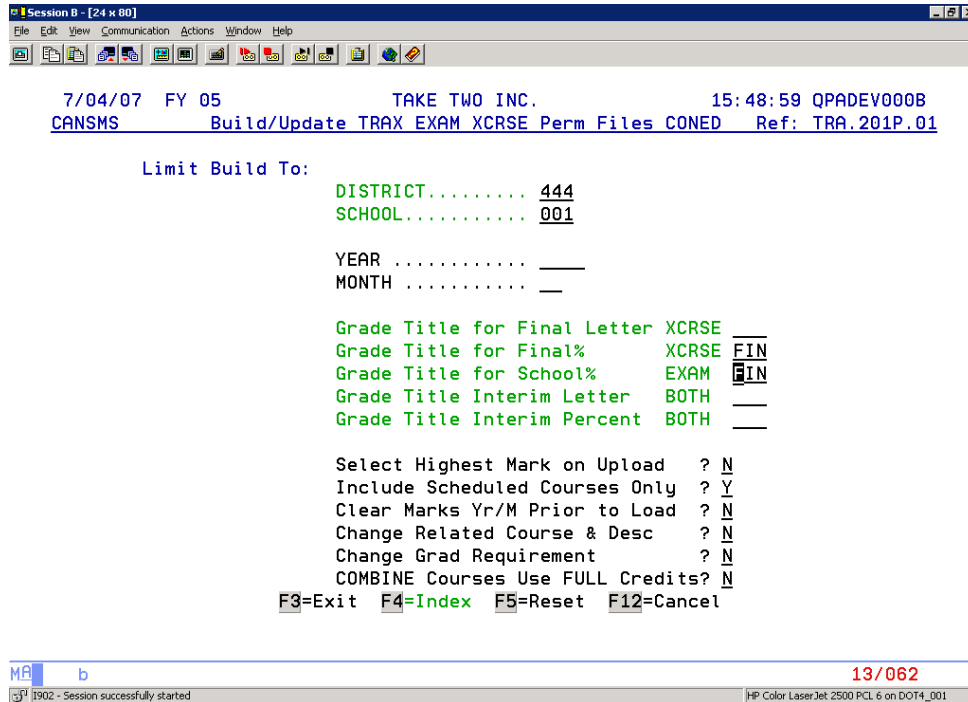
Completion date dictates what courses are included and what year/month appears

07/005

HP Color LaserJet 2500 PCL 6 on DOT4_001

Details: Trax Build (TRA.201CE)

This option builds TRAX records not for all course requests - but for JUST those that have a final mark and completed date. The School that owns the kid has their school number attached to the trax record. The achieved at school will always indicate where the mark/course was completed.



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Session 0 - [24 x 00]
File Edit View Communication Actions Window Help
7/04/07 FY 05 TAKE TWO INC. 15:48:59 QPADEV000B
CANSMS Build/Update TRAX EXAM XCRSE Perm Files CONED Ref: TRA.201P.01

Limit Build To:
DISTRICT..... 444
SCHOOL..... 001

YEAR .....
MONTH .....

Grade Title for Final Letter XCRSE
Grade Title for Final% XCRSE FIN
Grade Title for School% EXAM FIN
Grade Title Interim Letter BOTH
Grade Title Interim Percent BOTH

Select Highest Mark on Upload ? N
Include Scheduled Courses Only ? Y
Clear Marks Yr/M Prior to Load ? N
Change Related Course & Desc ? N
Change Grad Requirement ? N
COMBINE Courses Use FULL Credits? N
F3=Exit F4=Index F5=Reset F12=Cancel

MR b 13/062
j902 - Session successfully started HP Color LaserJet 2500 PCL 6 on DOT4_001
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Year/Month must be filled in to match whatever your appropriate year/month is that you are using on all the entries (thinking 200x/06).

Indicate what CIMS grading buckets to look into to fill into trax in School% (Examinable courses) and final mark (xcourses).

** This option should be run as frequently as courses are completed and to match high school transmission time periods, ie: If the high school is sending trax records in November, January, March, and June ... make sure at minimum to be building trax records so that your completions will be included in their transmissions.

** Trax records are built for all your own eblend students as well as those registered elsewhere.

** All final marks must be put in the F% (Final) bucket even for examinable courses. You can indicate the mark in Final and SC% but if you do not put it in F% then courses will not TRAX. Once the Ministry responds with results Final can be overwritten with the new Ministry final.

Details: Trax Transmission File (TRA.100A)

Kids that belong to other schools TRAX records go to the ministry from that school. DL schools need to create trax transmissions for those students who are solely registered at the DL school.

TRA.100A will include any kid that completed a course in the date range selected AND where TRAX=Y and the student is registered at the DL school - and the transmission contents will include demographics for each student as well as the entire TRAX history for that student.

Distributed Learning 1701 Transmission File - STU.383DL

- New transmission file option built for distributed learning. Who to include in transmission? How to count number of courses?
- Grades 10-12 are included as long as they have at least one uncompleted course. Course count based on courses at DL school AND active date as entered on the DLD Tag.
- Grades 8-9 include all kids enrolled in DL school, course count is as per what is entered on the 1701 screen.
- Grades K-7 include all kids enrolled in DL school, course count is 0

Build DL Achievement File for Ministry Web Application - TRA.108 **

New Process**

- New option to build achievement records for the Ministry for DL kids/courses
- Must utilize DLD tag for all kids taking courses. In addition to the course, the DLD tag indicates course active date (course add date comes from standard course request add date) as well as withdrawal reason (if applicable).
- For marks, build looks for first non-blank grade bucket. For kids that want to maintain courses at original school and still record into DL this will allow you to add a course into DL but not put a mark in final (so will not transcript) but will still appear in DL achievement build.
- For Grades 10-12 trax course codes are built. For K-9 BC eSis course code (as per SCH.310) in CIMS is sent to ministry.
- Auto-build an additional file SMSTRANS/PTRA108V with student#,name, course info. The transmission file does not contain name info so when Ministry checklist comes back - is sometimes hard to check/verify. This second build file can assist in your checklist and verification needs!

Distributed Learning Nightmares:

For those courses still being taught in the schools but wanting to be reported by DL - we have come up with a working solution:

- a) let the real school do all the work, course scheduling, marks, trax builds.
- b) At the DL school, input the course but have NO ministry info behind that course/section (do not want to build trax) AND when a mark arrives input that mark in an alternate grading bucket (anything but final as we do not want the course to transcript). Make sure to manually fill-in a complete date so the course and mark will appear in the achievement file.

REALLY IMPORTANT: Counting secondary number of courses TRA.902 ... This will now exclude DL school courses providing that the DL School(s) have been defined appropriately as summary type DL. This is critical as we do not want to over-state courses on the regular 1701. Make sure to check STU.320 and indicate all special funded schools as type DL if you do not want their course enrollments to affect the regular student 1701 number of courses.

BC - TRAX Reporting/Building Summer Learning (TRA.100SL)

With TRA.100SL CIMS can now accommodate Summer Learning (Summer School) for the Ministry who requires a 1701 file for enrollment and a TRAX File for all completed courses – just the summer learning courses taken at that site.

- You can also use TRA.100SL to build exam requirements file to send to the Ministry knowing what exams will be necessary.

A new STU.383SL has been created to build a 1701 and appropriate #of courses info based on course requests. This means that summer school can operate simply by doing course requests and not worrying about what school a student is enrolled in - CIMS will pull together the right kids and #courses based strictly on seeing course requests for the kid at summer school only.

TRA.100SL has been created to build TRAX for students based also on their course requests at the summer school location - not on the 'Y' flag for trax being on. Summer Learning can run TRA.201CE to build their trax records - then TRA.100SL to create a file containing ONLY all the completed records.